



EMPLOYMENT OPPORTUNITY

Talent Acquisition Advisor

THE FIRST NATIONS EDUCATION COUNCIL: A KEY PARTNER IN THE EDUCATIONAL SUCCESS OF FIRST NATIONS

At the FNEC, we support First Nations communities in the implementation of a full education system that respects their culture, values and identity. We take pride in being part of quality education development under complete First Nations jurisdiction in a spirit of collaboration, respect, sharing and commitment.

The FNEC is a welcoming, and inspiring working environment at the leading edge of technology where innovation is highly valued. Our team of professionals is receptive to the needs of member communities, and successfully meets challenges with perseverance, creativity and dedication to the mission of the organization.

Employment status: Contract employee

Hours/week: 36.25 in winter and 32 in summer

Workplace: 95 Rue de l'Ours, Wendake

Start date: As soon as possible

Duration: Two-year fixed-term contract

Annual salary: From \$ 48 853 and \$ 69 532, according to the FNEC's salary scale

Job description

The FNEC is looking for a talent acquisition advisor to provide consulting services to the organization and its member communities in employee acquisition, recruitment and retention. The incumbent develops talent acquisition strategies to help the FNEC and its member communities meet their staffing goals. To successfully complete the assigned mandates, the advisor implements a network, conducts needs analyses, and counsels the communities on the stages in the recruitment process.

Requirements

- Undergraduate degree or equivalent in an appropriate field and at least three years of relevant experience.
- Command of one of Canada's two official languages and a very good understanding of the other.
- Good knowledge of employment websites as well as current recruitment tools and methods.

Assets

- Membership in the Ordre des conseillers en ressources humaines agréés.
- Relevant work experience with First Nations.

Particular conditions

This position requires travelling on average twice a month to various locations for periods that may exceed 48 hours.

Working conditions

We offer competitive working conditions: pension fund, Christmas holidays, flexible cultural holidays, three weeks of annual vacation, sick leave, possibility of regular or episodic telework, work schedule options available, summer schedule, etc.

Applications must be submitted by 4:00 p.m. on May 24, 2019.

To ensure services meeting the needs of member communities are provided by qualified staff representative of the population it serves, the FNEC promotes staffing in the following order: 1) First Nations members from FNEC-member communities, 2) members of other First Nations, 3) Indigenous peoples, 4) other applicants.

Please send your application to the FNEC by mail, email or by fax:
First Nations Education Council, 95 rue de l'Ours, Wendake, Quebec G0A 4V0
Email: ressourceshumaines@cepn-fnec.com Fax: 418-842-9988

To obtain the complete job description, call us at 418-842-7672, or email us at the above address.

We thank all applicants for their interest, but only candidates selected for an interview will be contacted.

VISIT OUR [JOB BANK \(ge.cepn-fnec.com\)](http://ge.cepn-fnec.com) TO SEE ALL JOB OFFERS POSTED BY THE FNEC
AND OTHER FIRST NATIONS ORGANIZATIONS.